



**Dr. K. Sampath Kumar**

M.Sc., M.Phil., Ph.D.

Controller of Examinations

Lr.No:**962**/TU/EB/PG-BL/2019

Date: 26.07.2019

**NOTIFICATION**

It is hereby notified that the I, III, V, VII & IX semester Theory **BACKLOG/ IMPROVEMENT** Examinations of M.A./ M.S.W./ M.Sc./ M.Com./ M.B.A./ M.C.A. /MAM /IMBA. Courses will be held in the month of **August-2019**. The following are the last dates for the payment of examination fee and submission of application forms:

- (i) Last date for payment of examination fee and submission of application form

**Without fine: 14/08/2019.**

- (ii) Last date for payment of examination fee and submission of application form

**with a fine of Rs.100/- : 17/08/2019.**

The fee particulars are as follows:

**I, III, V, VII & IX SEMESTER:**

1. M.A./M.S.W./ M.Com./M.Sc. &	One Subject	:	Rs.150/-
M.A. (APE) – 5YIPGP	Two Subjects	:	Rs.300/-
	More than two	:	Rs.500/-
2. M.Sc.(Pharmaceutical Chemistry)-5YIPGP	One Subject	:	Rs.175/-
	Two Subjects	:	Rs.350/-
	More than two	:	Rs.600/-
3. M.B.A./ M.C.A./MAM/IMBA	One Subject	:	Rs.250/-
	Two Subjects	:	Rs.500/-
	More than two	:	Rs.800/-

The above notification is for the students admitted during the academic year:

- 2015-2016 onwards for 2-years course
- 2014-2015 onwards for 3-year course
- 2012-2013 onwards for 5-years course

Candidates have to submit a Xerox copy of memorandum of marks of examination he/she appeared previously along with the application form.

- The date of commencement of Examinations and the course-wise detailed Time-Table will be notified in due course.
- Application form(s) will not be accepted directly from any candidate or from the Principal after the due date.
- The Students of PG I, III, V, VII & IX Semester should fill the Online examination form and submit to the Principal concerned.
- The students should enter their name correctly in the examination form as per their Degree certificates (other than integrated course) or Inter certificate (5YIPGP). Telangana University will not be responsible for any mistakes in the candidates details.
- The students of campus colleges have to pay the fee through B Challan (which is available in the college office) in favour of the **Registrar, TU, Examinations Accounts** payable at State Bank of India, Telangana University Branch(Code No.13804), Nizamabad – 503 322.
- For Affiliated colleges, payment of fee must be in the form of consolidated Demand Draft (course wise) from any **Nationalized Bank** drawn in favour of **The Registrar**, Telangana University, Nizamabad. Any other mode of payment is not accepted. Following are the Last dates for consolidated payment of examination fee by the Principal (through DD):
  - Without fine : 16-08-2019**
  - With a fine of Rs.100/- : 19-08-2019**
- Fee PAID ONCE CANNOT BE REFUNDED OR ADJUSTED FOR ANY FUTURE EXAMINATION.**

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8. Application forms should be scrutinized and signed by the Principal/ Academic Co-ordinator of the college in accordance with the guidelines and instructions issued and should be tied separately in chronological order. Applications of not eligible candidates are liable for rejection at any stage whenever they are detected. For this, the University will not be held responsible in any manner.
9. **The Principals are requested to :**
  - a) Inform all the concerned candidates that the payment of examination fee & submission of application forms will not be entertained after the due date under any circumstances. **The Examination fee once paid by the candidate will not be refunded or adjusted.**
  - b) **Not to collect the exam fee from Blind, Physically disabled, Deaf & Dumb students.** A Xerox copy of Medical Certificate confirming their status as Handicapped (minimum percentage of disability must be of 40%) must be attached to the application forms. **Blind, physically disabled, Deaf & Dumb students application forms should be submitted separately along with separate Nominal Roll.**
  - c) **Forward all the examination application forms of the eligible candidates duly attested with all the requirements to the examination branch on or before 20.08.2019 without fail. Forms received after the due date will be levied a penal fee of Rs. 500/- per day.**
  - d) Instruct the students to enclose the Xerox copy of the memorandum of marks of earlier examinations to verify eligibility.
  - e) Allot new Hall ticket number (which is not allotted earlier to any of the candidate of the college) to the candidates transferred from other Universities and affiliated colleges of TU and to enclose the TU Admission/ permission order for Transfer, memorandum of marks and migration certificate of the parent university.
11. The College will be held responsible for any mistake committed while filling the candidate name, father name and paper title (Theory & Practical) through **ONLINE**.
12. The Principals are requested to submit compulsory the following documents along with application forms, otherwise their forms will not be accepted.
  - (i) 3 hard copies of nominal rolls in the prescribed proforma approved by Director, Directorate Academic Audit
  - (ii) The detailed fee statement signed by the college Principal.
  - (iii) The copy of online EAF form signed by the candidate after verifying the name and Subject Titles.
  - (iv) The Principles are also requested to submit Subject-wise/Paper-wise data (in duplicate) separately.

**NOTE:** Candidates who have applied for revaluation/recounting also have to pay the examination fee as per the above schedule without waiting for the results of revaluation/recounting as the case may be.

**CONTROLLER OF EXAMINATIONS**

**Copy to:**

1. The P.S. to Vice-Chancellor, TU.
2. The P.A. to Registrar, TU.
3. The Principal, University College, TU.
4. The Dean, faculty of Arts/social Sciences/Commerce & Mgt./Science/Law, TU.
5. The Director, Directorate of Academic Audit, TU.
6. The Public Relations Officer, TU.
7. The Asst. COE (PG-Confidential), TU.
8. The Dean, College Development Council, TU.
9. The Manager, State Bank of India, TU Campus Br., TU.
10. All the sections of Examination Branch, TU.
11. EDP-Section, TU.
12. Website Section, TU.